

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
SEPTEMBER 23, 2013 – REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:00 a.m. on September 23, 2013 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room, Annex Building, 1 NE 6th Street, Coupeville, Washington. Other topics for the Regular Session followed at 6:00 p.m. as shown on the agenda. Kelly Emerson, Member and Helen Price Johnson, Member were present. Commissioner Jill Johnson was excused.

ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS
[Audio Recording](#)

Elected Officials and Appointed Department Heads Attending:

Melanie Bacon	Keith Higman	Dan Sherk - <i>Excused</i>
Greg Banks	Jill Johnson – <i>Excused</i>	Debra Van Pelt - <i>Excused</i>
Robert Bishop - <i>Excused</i>	Tim Lawrence	Dave Wechner
Mark Brown – <i>Excused</i>	Elaine Marlow - <i>Excused</i>	
Sheilah Crider	Ana Maria d. Nuñez - <i>Excused</i> <i>Wanda Grone attended in her stead</i>	
Kelly Emerson	Bill Oakes	
Mary Engle	Brooke Powell	
Jackie Henderson – <i>Excused</i> <i>Lynda Richards attended in her stead</i>	Helen Price Johnson	

Together with the monthly departmental roundtable reports by Elected Officials and Appointed Department Heads, agenda items included:

Human Resources

Presentation by Melanie Bacon

- Medical rates and plans coming forward, introduction of AFLAC and Legal Shield
- Update on the employee handbook

Assessor

Presentation by Mary Engle

- Structure and purpose of Roundtable meetings

Roundtable adjourned at 12:30 p.m. The next Roundtable is scheduled for October 28, 2013 at 11:00 a.m.

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The Board of Island County Commissioners (including Diking Improvement District #4) met at 6:00 p.m. to consider items contained on the agenda. Jill Johnson, Chair, Kelly Emerson, Member, and Helen Price Johnson, Member, were in attendance. The meeting began with the Pledge of Allegiance.

Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.

PUBLIC INPUT OR COMMENTS

[Documents on file with the Clerk of the Board]

Public input or comments were offered by:

- Garrett Newkirk

AMENDMENT TO THE AGENDA

At the request of Commissioner Price Johnson Item 3, Resolution C-87-13 Supporting Strategic Planning for the Island County Fairgrounds, was moved from the Consent Agenda to the Regular Agenda for consideration.

CONSENT AGENDA

[Documents on file with the Clerk of the Board]

Pre-audited bills: \$1,164,600.07
 Vouchers: \$482,160.53
 Electronic funds transfers: \$141,839.03
 Payroll: None
 Minutes: Work Sessions – 8/7 and 8/14/13
 Regular Session – 8/12/13

Commissioners

MOVED TO THE REGULAR AGENDA

~~Resolution C-87-13 Supporting Strategic Planning for the Island County Fairgrounds. Authorizing a grant of .09 funds to the Island County Economic Development Council to create a strategic plan for the Island County Fairgrounds property in Langley. Amount: \$71,000~~

GSA

Request for Approval to Hear Property Tax Appeals- Island County Board of Equalization requests approval to convene after the 28-day 2013 regular session. The requirements for convening were satisfied because over 200 appeals have been filed which exceeds the threshold under the RCW 84.48.010

Human Resources

Medical Insurance 2014 Non-Represented Employee Medical Insurance

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Public Health

- Contract Amendment with WA State Department of Health – Consolidated Contract, Amendment No. 10. Amendment adds \$44,009 to Public Health Emergency Preparedness and Response; adds \$17,916 to Supplemental Nutrition Assistance Program Education; amends Statement of Work for EPA NEP OSS Competitive Award; reduces by \$43,709 Local Capacity Development Funds; adds \$8,879 to OICP-PPHF Reimbursement Project; adds \$4,820 to WIC Nutrition Program. Contract No. C16886. Amount: \$31,915 (RM-HLTH-2013-303)
- Contract with WA State Department of Health — Joint Plan of Responsibility Agreement for Regulation of Water Recreation Facilities in Island County. Agreement delineates responsibilities of DOH and ICPH with respect to regulation of water recreation facilities in Island County pursuant to Chapters 70.90 RCW and Chapters 246-260 and 246-262 WAC. Agreement No: HD-04-2013. Amount: \$0 (RM-HLTH-2013-127)
- Contract Amendment with Whatcom County Health Department — Community Transformation Grant, Amendment No. 2. Amendment adds \$5,000 for period of performance June 1, 2013 to September 29, 2013; amends Responsibilities for Island County Health Communities Action Plan. Contract No. 201210013. Amount: \$5,000 (RM-HLTH-2013-293)
- Contract with WA State Department of Ecology — Site Hazard Assessment Grant. Contract funds activities to investigate and analyze potential hazardous waste sites in Island County to protect public health and the environment. Agreement No. G1400039. Amount: \$90,000 (RM-HLTH-2013-302)
- Contract with Skagit Valley College — Skagit/Islands Head Start. Agreement provides a public health nurse consultation to Head Start staff on health issues. Agreement No. HD-12-2013 Amount: \$1,500 (RM-HLTH-2013-268)
- Contract with Mariam Ross, LCW, LICSW — Behavioral Health Specialist. Contract funds a behavioral health specialist to provide client screening, assessment, and case management to Medicaid-eligible clients of the Maternal Support Services program in order to improve and promote health birth outcomes and create access to prenatal and infant care. Contract No. HD-11-2013 Amount: \$13,000 (RM-HLTH-2013-316)

Public Works – County Roads

- Schedule Public Hearing – Franchise #241R – South Whidbey School District; renewal for an existing water distribution system; County road known as Maxwellton Road located in Secs. 10/15, Twp 29N, R 3E. Date and Time: October 14, 2013 at 10:15 a.m. (RM-PW-2013-273) (PW-1320-124)
- Schedule Public Hearing – Resolution C-92-13 (R-42-13) Petition to Vacate County Right-of-Way – Petition to vacate an unnamed alley located in Block 6, First Plat of Utsalady, Camano Island; Petitioners Oren & Gaynelle Campbell. Date and Time: October 28, 2013 at 6:15 p.m.

Public Works - Trails

- Bid Award – Rhododendron Trail, Phase 2; PWP 13-01, JO #00437; Award to Island Asphalt & Sitework, Inc.; Amount: \$154,648
- Supplement No. 3 – Otak, Inc.; Freeland Trail; Revision to Completion Date – Extended to December 31, 2014 (RM-PW-2013-034) (PW-1320-139)

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Superior Court

Interagency Agreement between WA State Administrative Office of the Courts and Island County Juvenile Court for the support of the Court Appointed Special Advocates (CASA) Programs. Term: July 1, 2013 to June 30, 2014. Amount: \$57,872 (RM-JUV-2013-300)

WSU

- Interagency Agreement between WA State Department of Agriculture and Island County and its Agent Island County Noxious Weed Control Board for Garlic Mustard to provide funding for the continuation of survey and control of the noxious weed garlic mustard in and around Island County. The work will be done between July 1, 2013 and December 31, 2014. Amount: Not to Exceed \$3,040 (RM-WSU-2013-308)
- Amendment #2 to WA State Department of Ecology to extend the end date of the grant from August 31, 2013 to September 27, 2013. There are no changes in funding. Grant No: 1300025 (RM-WSU-2013-308)

ACTION TAKEN:

Motion by Commissioner Emerson to approve the Consent Agenda as amended, second by Commissioner Price Johnson. Motion carried 3-0

REGULAR AGENDA

[Documents on file with the Clerk of the Board]

Commissioners

MOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA

Resolution C-87-13 Supporting Strategic Planning for the Island County Fairgrounds. Authorizing a grant of .09 funds to the Island County Economic Development Council to create a strategic plan for the Island County Fairgrounds property in Langley. Amount: \$71,000

Because other jurisdictions may want to consider the same opportunity of using Rural County Economic Development funds, Commissioner Price Johnson requested that the County Auditor solicit the State Auditor's feedback and consensus about the appropriate use of such funds. As a result, before expending .09 funds for this project as recommended by the Council of Governments and approved at Work Session, Commissioner Price Johnson proposed that the Board approve the use of current expense funding instead to move forward the work of creating a strategic plan for the Island County Fairgrounds while awaiting the State Auditor's finding.

ACTION TAKEN:

Motion by Commissioner Price Johnson to adopt Resolution C-87-13 Supporting Strategic Planning for the Island County Fairgrounds, allocating current expense funding for the grant requested by the Island County Economic Development Council, second by Commissioner Johnson. Motion carried 3-0

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Budget

Schedule Public Hearing: Resolution C-88-13, Adopting the Island County Budget and Diking District No. 4 Budget for Fiscal Year 2014. Date and Time: October 7, 2013 at 6:15 p.m.

Elaine Marlow, Budget Director, presented the proposed preliminary budget. Should changes to the preliminary budget be made at the October 7 public hearing based on public input, the Board is free to make those changes and schedule another public hearing for further deliberation. *(Handout provided)*

ACTION TAKEN:

Motion by Commissioner Price Johnson to schedule for public hearing Resolution C-88-13 Adopting the Island County Budget and Diking District No. 4 Budget for Fiscal Year 2014 on October 7, 2013 at 6:15 p.m., second by Commissioner Emerson. Motion carried 3-0

Commissioners

Appointments

Appointment/reappointment to Ebey's Landing National Historical Reserve Trust Board, Position #7

ACTION TAKEN:

Motion by Commissioner Price Johnson to re-appoint Lisa Meserole to the Ebey's Landing National Historical Reserve Trust Board, Position #7, a four-year term, second by Commissioner Emerson. Motion carried 3-0

Appointment of Clerk of the Board of Island County Commissioners effective October 1, 2013

ACTION TAKEN:

Motion by Commissioner Price Johnson to appoint Debbie Thompson as Clerk of the Board of Island County Commissioners effective October 1, 2013, second by Commissioner Emerson. Motion carried 3-0

Resolution C-89-13 Proclaiming October 2013 as National Breast Cancer Awareness Month

ACTION TAKEN:

Motion by Commissioner Emerson to adopt Resolution C-89-13 Proclaiming October 2013 as National Breast Cancer Awareness Month, second by Commissioner Price Johnson. Motion carried 3-0

Resolution C-90-13 Proclaiming September 28, 2013 as Children's Day in Island County, WA

ACTION TAKEN:

Motion by Commissioner Price Johnson to adopt Resolution C-90-13 Proclaiming September 28, 2013 as Children's Day in Island County, second by Commissioner Emerson. Motion carried 3-0

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Resolution C-91-13 Commencing the 2013 United Way Drive in Island County, WA

ACTION TAKEN:

Motion by Commissioner Johnson to adopt Resolution C-91-13 Commencing the 2013 United Way Drive in Island County, second by Commissioner Price Johnson. Motion carried 3-0

PUBLIC HEARINGS

[Documents on file with the Clerk of the Board]

None scheduled

COMMISSIONERS COMMENTS AND ANNOUNCEMENTS

Commissioner Price Johnson

- Report from the WA Association of Counties, Legislative Steering Committee meeting. Commissioner Price Johnson encouraged the Board to schedule a meeting with legislators and County Department Heads and Elected Officials before the end of the year around legislative issues for the County. *(Handouts provided)*
- Met today with Captain Nortier at the base about local issues
- Salmon Recovery Council meeting on Thursday
- Ebey's Trust Board meeting on Tuesday and Partner's meeting on Friday
- Will attend Children's Day on Saturday
- Last week on Friday was in Ellensburg for the WA Association of Counties Board of Directors' meeting, followed by the Legislative Steering Committee meeting
- Attended the Whidbey Island League of Women Voters Salad Dinner

Commissioner Emerson

- The story of Commander William Ault
(This month marks the 70 year anniversary of the naming of the Ault Field base)

Commissioner Johnson

- Mention of all the festivals taking place last weekend on Whidbey
- At the invitation of the Camano Chamber of Commerce, attended and spoke at the meeting this morning
- Budget Workshops scheduled for tomorrow morning
- Wednesday the Island Local Integrating Organization (ILIO) will meet followed by the Council of Governments, RTPO, and the Law and Justice Council
- Will attend the State Auditor's Exit Conference on Thursday
- Meetings on Thursday with the 2% Committee and Opportunity Council
- May attend Children's Day on Saturday along with the SICBA Home Tour
- The WA Association of Counties will hold its Annual Conference November 19-21. Since a majority of the Board will be attending the Annual Conference, the November 20 Work Session is cancelled.
- Tribute to Commander William B. Ault as the Navy prepares to celebrate the 70th Anniversary of the naming and dedication of Ault Field at NAS Whidbey Island

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ACTION TAKEN:

Motion by Commissioner Price Johnson to recess until Tuesday, September 24 at 9:00 a.m. for continued Budget Workshop in Room 116, second by Commissioner Emerson who will participate by telephone from the Camano Annex. Motion carried 3-0

SEPTEMBER 24, 2013 AT 9:00 A.M. – REGULAR SESSION RECONVENED – BUDGET WORKSHOP
(Commissioner Emerson attended via telephone from the Camano Annex)

At 9:00 a.m. the Board reconvened Regular Session for the purpose of Budget Workshop. Along with revenue and expenditure estimates, discussion items included fund balance.

At 10:20 a.m. the Board took a 5 minute recess.

At 10:25 a.m. the Board reconvened Regular Session for continued Budget Workshop.

ACTION TAKEN:

Motion by Commissioner Price Johnson to adjourn the September 23 Regular Session, second by Commissioner Johnson. Motion carried 3-0 *(The September 25 Budget Workshop is cancelled)*

There being no further business to come before the Board the meeting adjourned at 11:25 a.m. The Board will meet next in Regular Session on October 7, 2013 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Jill Johnson, Chair

Kelly Emerson, Member

Helen Price Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board